

Designation	Executive – Certification
Job Description	<ul style="list-style-type: none"> • Responsible for preparing the traceability details for the Project, as given by Certification department. • Ensure the tracenet data entry for renewal & day by day tracenet requirements for the Project. • Assist the certification team in field Project TC Applications. • Help the Project teams in preparing the Audit documents/ICS documents. • Coordinate and assist in the external auditing. • Prepare the documentation of Project as per the requirement of ICS • Responsible for ensuring the accuracy of the documentation related to audits & ICS. • Be the point of contact of Certification team for any related requirements.
Desired Profile	<ul style="list-style-type: none"> • Knowledge of Auditing for organic certification • Knowledge of Computer
Experience	2 – 7 years
Industry Type	FMCG/Food Processing/Export
Education	B.Sc-Agri/ MSC- Agri
Location	Mumbai / Indore
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