

<b>Designation</b>	<b>Manager - Finance</b>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Responsible for working capital management related activities.</li> <li>• Responsible for fund raising and related activities.</li> <li>• Responsible for Trade Finance related activities of the organization.</li> <li>• Effectively handle all matters related to Letter of Credit, Bank Guarantees, PCL, PCFC, Bill Discounting, Limit Monitoring etc.</li> <li>• Coordination/Negotiation with Banks for Trade Finance related matters. Ensure the adherence to the requirements of Bank/RBI/FEMA Compliances.</li> <li>• Responsible for receipts &amp; Payments related to Foreign Exchange.</li> <li>• Hedging on the basis of well-informed and researched decisions.</li> <li>• Monitor/ oversee and ensure timely completion of - Entering Sales Invoices of All Location, Booking of all sales invoices, Bank Reconciliation, Follow-up with Sales Team for Receivables.</li> <li>• Assist in Fund Management by Daily Fund Plan &amp; Cash Flow details. Should be able to handle Working Capital Management.</li> <li>• Audit - Statutory &amp; Internal : Responsible for preparation of All Audit related Working as per Auditor's requirement, taking corrective &amp; Preventive actions in a timely manner.</li> <li>• Ensure the proper maintenance &amp; updation of Debtors Statement, Comdex File Updation etc.</li> <li>• Guide the team-members to improve the overall efficiency of the team.</li> <li>• Co-ordination with cross functional teams</li> </ul>
<b>Desired Profile</b>	<ul style="list-style-type: none"> <li>• Candidate should have good exposure in Trade finance, Fund Management, Co-ordination with banks, Forex &amp; Hedging.</li> <li>• Excellent Communication Skills</li> </ul>
<b>Experience</b>	4 - 8 Years
<b>Functional Area</b>	Corporate Finance
<b>Education</b>	CA / MBA – Finance (Premier Institute)
<b>Location</b>	Mumbai – Corporate Office
<b>Contact Person</b>	Devyani Ghodke
<b>Contact Detail</b>	022 – 42029000
<b>Website</b>	<a href="http://www.suminterindiaorganics.com/">http://www.suminterindiaorganics.com/</a>